

Democratic Services
Salisbury District Council
PO Box 2117
Salisbury, Wiltshire SP2 2DF

officer to contact: Tim Revell
direct line: 01722 434428
fax: 01722 434478
email: tbray@salisbury.gov.uk
web: www.salisbury.gov.uk

Agenda

Meeting of : Audit Committee
Meeting held in : The Meeting Room, City Hall, Salisbury
Date : Wednesday 24 September 2008
Commencing at : 6.00 pm

1. Apologies:

To receive any apologies for absence.

2. Public Questions/Statement Time:

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting. A question submission proforma can be found on the council's website or by contacting Democratic Services on the number below.

Contact Officer: Tim Revell (01722 434428)

3. Councillor Questions/Statement Time:

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services 7 working days prior to the date of the meeting.

Contact Officer: Tim Revell (01722 43428)

4. Minutes:

To approve as a correct record the minutes of the last meeting held on 18 June 2008 (previously circulated) but attached for convenience.

5. Declarations of Interest:

To receive any declarations of interest.

6. Chairman's Announcements:

To receive any announcements from the Chairman.



Awarded in:
Housing Services
Waste and Recycling Services



7. **Internal Audit – Six Month Update:**

To consider the attached report of the Audit Manager.

Background Papers: see report for details.

Officer to Contact: Estelle Sherry (01722 434618)

8. **Risk Registers:**

To consider the attached report from Performance Director.

Background Papers: see report for details.

Officer to Contact: Frank Dick (01722 434344)

9. **Update on LGR:**

To receive a verbal update from the Chief Executive.

10. **Update on the Office Project:**

To receive a verbal update from the Property Manager.

Background Papers: see briefing note for details.

Officer to Contact: Graham Creasey (01722 434246)

11. **Matters, if any, which by reason of special circumstances the Chairman decides should be considered as a matter of urgency.**



Manjeet Gill
Chief Executive
16 September 2008